

## BRAMLEY SUNNYSIDE INFANT SCHOOL GOVERNING BODY

### Structure/Schedule of Meetings for the Academic Year 2023/2024

Documents	Meeting for approval	Date to be approved by
Revised budget	FGB	October 2023
Budget Allocation (received February 2022)	FGB / Leadership & Management	Feb / March 2024
Budget setting	FGB	May 2024
Budget Monitoring	FGB / Leadership & Management	Half Termly
Approval of SFVS	FGB	31.3.2024
SEN Information	FGB	31.1 2024 (WP)
Accessibility Plan (reviewed & published every 3 yrs)	FGB	31.3.2024 (WP)
Equality Objectives (reviewed & published every 4 yrs)	FGB	31.1.2024 (WP)
School Uniform Policy (reviewed & Published for summer term)	FGB / Leadership & Management	28.3.2024 (WP)

(WP) Website Publication

#### Autumn Term 2023:

Tuesday	19 September 2023	5.30pm	Full Governing Body Meeting- Admin & Election of Chair and Vice Chair and confirm dates of meetings for the year
Tuesday	19 September 2023	6.00pm	Full Governing Body Training Meeting (Safeguarding Training & Review of Governor Code of Conduct Policy)
Tuesday	17 October 2023	5.30 pm	Full Governing Body Meeting (2) with HT report & budget monitoring

**Governor Week/School Visits – week commencing 13 November 2023**

**Thursday**      **16 November 2022**      **5.30 pm**      **Leadership and Management, Safeguarding, Behaviour & attitudes, Personal Development Committee**

**Tuesday**      **28 November 2022**      **5.30 pm**      **Attainment, Teaching and Learning Committee**

**Staff presentations / Updates to Governors 2023-2024**

Date	Meeting	Staff / Governor	Presentation
<b>Autumn Term 2023</b>			
Tuesday 19 September 2022	Full GB meeting (Admin & Revised Budget)		
Tuesday 19 September 2022	<b>Full Governing Body Training Meeting (Safeguarding)</b>	Mary Smith	Governor Safeguarding Training
Tuesday 17 October 2022	Full Governing Body Meeting (2) with HT report & budget monitoring	Mary Smith	HT Report
Thursday 16 November 2022	<b>Leadership and Management, Safeguarding, Behaviour &amp; Attitudes, Personal Development Committee</b>		
Tuesday 28 November 2022	<b>Attainment, Teaching and Learning Committee</b>		

**Spring Term 2024:**

Tuesday 30 January 2024 5.30 pm **Full Governing Body Training Meeting**

Tuesday 20 February 2024 5.30 pm **Attainment, Teaching and Learning Committee**

Tuesday 12 March 2024 5.30 pm **Full Governing Body Meeting with Head Teacher's Report**

**Governor Week/School Visits – week commencing 19 February 2024**

Tuesday 26 March 2024 5.30 pm **Leadership, Management, Safeguarding and Well Being Committee**

**Staff presentations / Updates to Governors 2023-2024**

Date	Meeting	Staff / Governor	Presentation
<b>Spring Term 2024</b>			
Tuesday 30 January	<b>Full Governing Body Training Meeting</b>		
Tuesday 20 February 2024	<b>Attainment, Teaching and Learning Committee</b>		

Tuesday 12 March 2024	Full Governing Body Meeting with Head Teacher's Report	Mary Smith	HT Report Traded Services Buy Back
Tuesday 26 March 2024	<b>Leadership, Management, Safeguarding and Well Being Committee</b>		

<b>Tuesday</b>	<b>30 April 2024</b>	<b>5.30 pm</b>	<b>Full Governing Body Training Meeting</b>
Tuesday	14 May 2024	5.30 pm	Full Governing Body Meeting with Head Teacher's Report
<b>Thursday</b>	<b>13 June 2024</b>	<b>5.30 pm</b>	<b>Leadership &amp; Management, Safeguarding and Well Being Committee</b>
<b>Tuesday</b>	<b>02 July 2024</b>	<b>5.30 pm</b>	<b>Attainment, Teaching and Learning Committee</b>
Tuesday	09 July 2024	5.30 pm	Full Governing Body: Constitution and Training: to ensure all processes have been finalised and evidenced.

Staff presentations / Updates to Governors 2023-2024

Summer Term 2024			
Tuesday 30 April 2024	<b>Full Governing Body Training Meeting</b>		

<b>Tuesday 14 May 2024</b>	<b>Full Governing Body Meeting with Head Teacher's report</b>	<b>Mary Smith</b>	<b>HT Report</b>
<b>Thursday 13 June 2024</b>	<b>Leadership &amp; Management, Safeguarding and Well Being Committee</b>	<b>Mary Smith</b>	<b>Annual Safeguarding Report</b>
<b>Tuesday 02 July 2024</b>	<b>Attainment, Teaching and Learning Committee</b>	<b>SLT Subject leaders</b>	<b>Data Overviews DEP Review</b>
<b>Tuesday 09 July 2024</b>	<b>Full Governing Body: Constitution and Training</b>		